



JOB OPPORTUNITY

www.gpo.gov

Announcement Number: 05-286 (Note: Applicants who applied under 05-205 must re-apply to receive consideration under this announcement.)

Position Title: **Stationary Engineer**

Series and Grade: KA-5419-00

Salary Range: \$24.77 – 30.96 PH (New hires to GPO must start at \$24.77 PH)

Promotion Potential: None

Opening Date: 12/12/05

Closing Date: **Open until Filled** (The vacancy announcement will be open until further notice, therefore cut-off dates have been established for every **2 weeks**. The **1st Cut-Off Date: 12/27/05**, **2nd Cut-Off Date: 01/10/06**, **3rd Cut-Off Date: 01/24/06.**)

Location of Position: Engineering Services, Facilities Division, Power Branch, Washington, DC

Number of Openings: Multiple

Type of Appointment: Permanent

Work Schedule: Full-time, rotating shifts

Who May Apply: All U.S Citizens

ABOUT THE GPO:

Today, the GPO is at the epicenter of technological change as it embraces its historic mission while looking to the digital future. The men and women of the GPO are hard at work transforming the agency into a digital information processing facility that will continue Keeping America Informed into the 21st century and beyond. Come be a part of history in the making as the largest information processing, printing, and distribution facility in the world transforms into a revolutionary digital facility.

MAJOR DUTIES:

Stationary Engineers rotate on three shifts every eight weeks and also rotate on the various jobs which consist of substation, mechanical, air conditioning, and batteries. The duties of these jobs are as follows: **Substation:** Responsible for operation of all 13,200 volts switch-gear for ten secondary switchboards and related feeders and transformers. Performs switching operations and procedures on and operates 240 volts D.C. current rectifiers. **Mechanical:** Responsible for the operation, service, and adjustments for all mechanical equipment located in the mechanical basement of the power branch, including 5,600 tons of refrigeration for air-conditioning of GPO; along with associated pumps and equipment, compressed air systems, fire pumps, water pumps, hot water heating systems, steam reducing stations, and all associated equipment. **Air Conditioning:** Responsible for the operation and service of all air-conditioning, refrigeration, and ventilation equipment in the GPO. Responds to air-conditioning service requests to make adjustments and repairs to equipment. Performs all refrigeration tasks except for major mechanical overhauls. Installs and services all pneumatic control equipment for ventilating, heating, and cooling the buildings. **Batteries:** Assists supervisor in preparing daily log on all battery charges and repairs. Checks batteries using hydrometer or volt meter to determine condition of batteries. Operates charging equipment and makes necessary adjustments. Assists in making repairs to batteries, cables, and charging connectors.

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QUALIFICATIONS NEEDED:

Applicants must also meet the following screen out element to be considered eligible for this position:

Ability to do the work of a Stationary Engineer with normal supervision.

Applicants must have experience and/or training of sufficient scope and quality to independently perform the duties typically required of a Stationary Engineer at the journey person level (e.g., Heating, Air Conditioning, Refrigeration and Mechanical areas as described above).

In addition, an EPA approved universal type CFC recovery certification card and a valid state drivers license is mandatory for entry into this position. If you already possess the CFC certification, a photocopy of the CFC certificate should accompany your application.

HOW YOU WILL BE EVALUATED:

Your overall background of experience, education and training will be evaluated to determine to what degree you possess the knowledges, skills, and abilities listed in the job elements below. Your narrative responses should explain how your experience, education, and training demonstrate that you possess each job element. When responding to the job elements, please be sure to explain how often you used the skills, the complexity of the knowledge you possess, and provide examples of problems you have handled and the results that were achieved. Please limit your narrative response statements to one page per job element

Job elements required for this position:

1. Ability to perform the work of a Stationary Engineer with normal supervision. **This is a screen-out element**). Describe experience and training you have had that demonstrates your ability to work independently as Stationary Engineer. Please give specific examples detailing the kinds of instructions you receive(d) from your supervisor in performing duties related to heating, air conditioning, refrigeration, and mechanical operations.
2. Ability to interpret oral and written instructions and specifications.
3. Ability to perform assigned tasks safely. Describe the safety measures you took to perform Stationary Engineer work. Discuss any applicable safety records, awards, etc.
4. Skill in operating and repairing air-conditioning, refrigeration, and ventilation equipment. Please provide names of equipment and systems used and specific information about your role in operating and repairing these types of equipment.
5. Skill in using a hydrometer and/or volt meter to check and repair batteries.
6. Skill in performing electrical substation switching operations. Describe the amount of volts controlled, number and type of feeders, switchboards, and transformers.
7. Ability to install and repair pneumatic controls.

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HOW TO APPLY:

There is certain information that we must have to determine if you meet the legal requirements for Federal employment and to evaluate your qualifications for this specific position. If your application package does not provide all the information requested, you may lose consideration for the job.

STEP 1: Complete a resume or an Optional Form 612 “Optional Application for Federal Employment” (OF-612). The OF-612 is available electronically at http://www.opm.gov/forms/pdf_fill/of612.pdf. If you submit a resume, make sure it contains all the pertinent data requested in the OF-612, including your social security number. To assist you in sending in a complete resume, use our checklist at: http://www.gpo.gov/careers/pdfs/Resume_Checklist.pdf.

STEP 2: Prepare separate narrative responses to each of the job elements listed in this announcement.

STEP 3:

Current and Former Federal Employees: Attach a copy of your most recent Standard Form (SF)-50 and performance appraisal as proof of status or reinstatement eligibility. GPO Employees may obtain a copy of their SF-50 and Performance Appraisal from the Human Capital Business Center in Room C-106.

Applications will be accepted from both status and non-status candidates. Status candidates who wish to be considered under both merit promotion and competitive procedures must submit two (2) complete applications. When only one (1) application is received, it will be considered under merit promotion procedures only.

Veterans: Attach a copy of your most recent DD-214, “Certificate of Release or Discharge from Active Duty” or letter from the Veterans Administration documenting your military service. If you are claiming 10-point veteran’s preference, you must also attach an SF-15 “Application for 10-Point Veterans’ Preference” plus the proof required by that form. For more specific information about your veteran’s preference and eligibility, please visit <http://www.opm.gov/veterans/>. When one application is received, it will be considered under merit promotion procedures only, when applicable.

Applicants with Disabilities: If you are seeking an excepted appointment based on a disability, please attach a certification from a State or District of Columbia rehabilitation counselor indicating that you can perform the duties of the position and are eligible for an excepted appointment based on a physical or mental disability.

STEP 4: Assemble your application package and hand-deliver, e-mail, fax, or mail your application to GPO using the information below.

Send your complete Application Package to:

Application Processing, STP: HCD
U.S. Government Printing Office
732 N. Capitol Street, NW
Washington, DC 20401
FAX: (202) 512-1292
Email: applicationprocessing@gpo.gov

For Additional Information please contact:

Plant Operations Human Capital Department
Kristy Kaptur
Phone: (202) 512-1308
TDD: (202) 512-1519

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Your complete application package must be received at the address above by 12:00 midnight on the closing date of the announcement or desired cut-off date, as applicable. Due to delays in processing mail, you are encouraged to hand-deliver, e-mail, or fax your application package.

Applicants will receive written notification of their application status following an initial review of the application by Human Capital and when a final selection has been made.

PRE-EMPLOYMENT CONSIDERATIONS:

Selectees must successfully pass a drug test and background check before appointment. Current GPO employees are not subject to these requirements.

GPO will not pay relocation costs.

BENEFITS:

The Federal government offers a number of exceptional benefits to its employees. We offer a broad array of benefits programs and family friendly flexibilities to meet your and your family's needs. These benefits include, but are not limited to: health care, life insurance, flexible spending and dependent care accounts, annual and sick leave, long-term care insurance, and retirement savings plans. For more information about these benefits, please visit <http://www.usajobs.opm.gov/ei61.asp>.

GPO provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify GPO.

GPO is an equal employment opportunity employer.